



Checklist

Risk Register for **EHS Risks**

Organize workplace risks, assign ownership
and keep risk reduction efforts moving

Every organization manages risk differently, but the goal is the same: **identify workplace hazards before they become incidents and ensure the right people are taking the right actions to reduce them.**

A well-designed risk register gives your team one place to document hazards, prioritize risks, assign ownership and track mitigation efforts over time. Whether you're preparing for an audit, reviewing critical risks with leadership or trying to keep risk information current across multiple sites, a structured

register helps everyone work from the same source of truth.

We've created this risk register template to give you a practical starting point. Adapt the fields to fit your organization's operations, risk criteria and reporting requirements.



Before you get started

A useful risk register should answer five questions about every significant workplace risk:

1. What is the risk?

Clearly describe the hazard or situation that could result in an incident.

2. Why does it matter?

Document the potential impact on people, operations, the environment or the business.

3. What controls are already in place?

Record the engineering, administrative or procedural controls currently reducing the risk.

4. What still needs to happen?

Identify additional actions, assign an owner and establish a target completion date.

5. How will you know the risk is being managed?

Review the register regularly, verify that controls remain effective and update it as conditions change.



The following sample provides an example of how an EHS risk register can be structured and used to document, assess and manage workplace risks.



1. Details

Category

Location

Date

Owner (Name and Department)

Description

2. Threats and Consequences

Likelihood (Rare–Almost Certain)

Severity (Insignificant–Catastrophic)

Potential Impacts (Fill in as many as needed)

Consequences (Fill in as many as needed)

3. Controls

Implementation Date

Owner

Control Description

Critical Control

Effectiveness

Yes

No

Verification Process

Verification Complete

Yes

No

Comments

Moving Beyond Manual Risk Registers

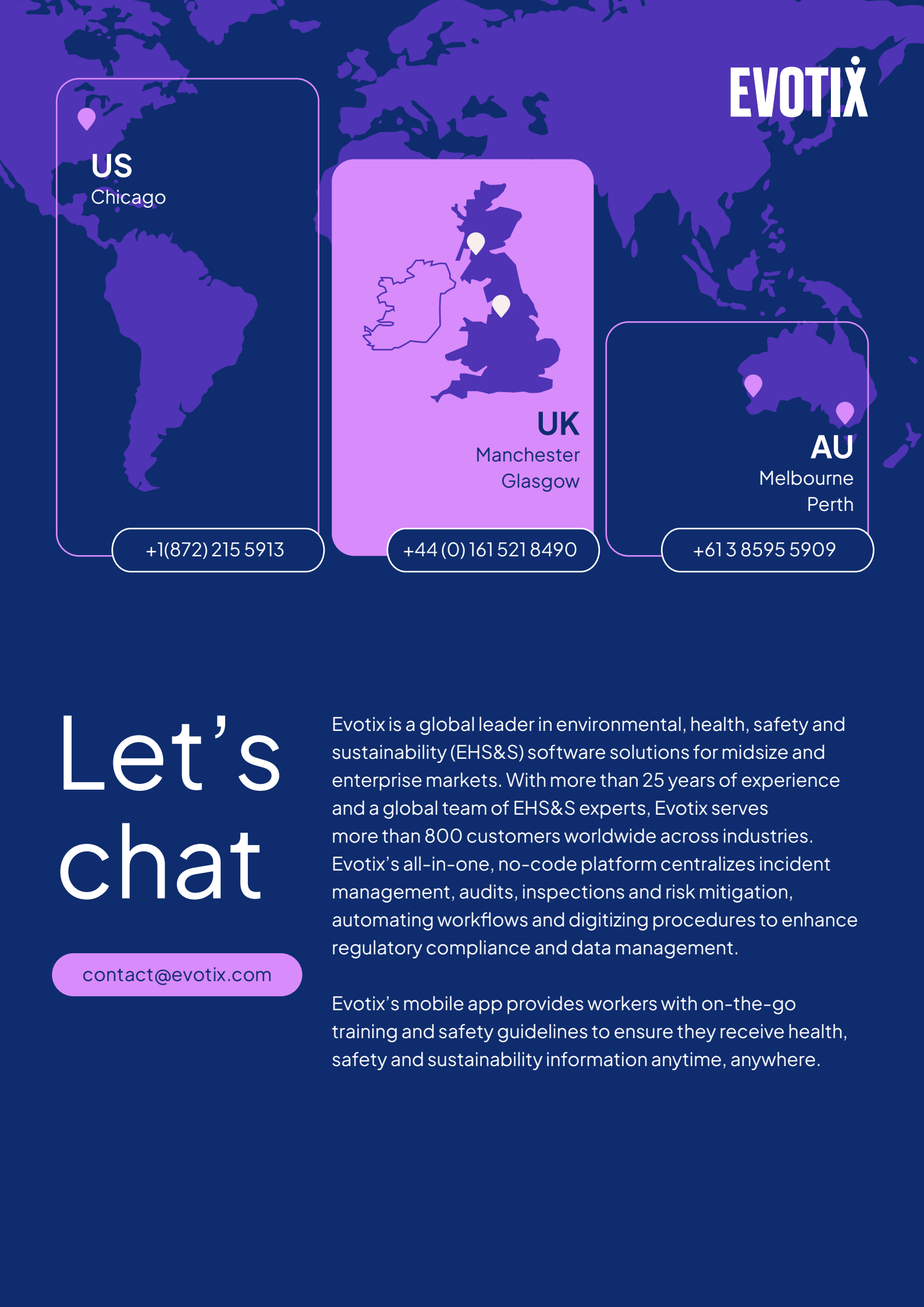
A risk register provides an important foundation for documenting and managing workplace risks. However, maintaining risk information manually across spreadsheets and documents can make it difficult to keep records current, verify control effectiveness and ensure actions are followed through consistently.

Digital risk management solutions can help streamline these processes by:

- Connecting risks directly to Bowtie analyses
- Leveraging existing control registers
- Tracking critical control verification activities
- Assigning actions to accountable owners

This creates greater visibility into risk status and helps organizations respond more efficiently as risks, controls and operational conditions change.





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Let's chat

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